

Mountain Top Library

Regular Board Meeting

February 21, 2023

Meeting called to order at 6:05. Present were Susan Kleinfelder, Ellen Manfredi, Stephanie Streich and Maureen Garcia, library director. Minutes of previous meeting approved on a motion made by Susan, 2nd by Stephanie and passed.

Treasurer's Report: Full Report is attached. In the first part of February \$10,000 was transferred from the Capital Reserve into Operating. When we receive the funding check from the Town of Hunter those Capital reserve funds will be restored and \$11,000 will go into the Building account to cover mortgage payments. Board agrees to use Venmo to facilitate library donations. Since Amazon Smiles has ended that account will be used for that purpose. Ellen will monitor the EBay/book sales account as she is managing that endeavor for the Friends.

Director's Report: two full reports attached for January and February. They cover end of November to date. A total of 11,064 visits to the library in 2022. New art exhibit up is from HTC 4th graders. That space will also be used for art work by other classes at HTC going forward. We continue to offer a very good variety of programs due to various grants. Our web site is being updated. By state mandate it now must include our by-laws, long range plan, policies, board minutes and annual letter to the community.

Friends Report: The Friends again obtained a \$1,000 grant from the fortnightly Club in Catskill due to the efforts of Donna Bernard and Steve Yager. Two new much needed printers have already been purchased utilizing those funds. That funding is also for computer assistance to patrons. The Friends have opened an EBay account to sell books from the book sale on line. That project is now up and running with over 180 listings representing about 250 books and more to come. Ellen will report monthly on that endeavor. Books have been ordered for The Friends annual gift of a book to each student in preK and Kindergarten. This year's book is Cat Says Meow. 50 books purchased through the school purchasing program for \$249.50. A total of \$1562 was reported in book sales for the sales tax filing. The Friends will pay that bill. They are also purchasing shelving and desk chairs for various spots in the library.

President's Report: personnel issues were managed and resolved.

Old Business: Discussion on Board plans to go for a 414 vote in November. Timeline and necessary groundwork discussed. At the March meeting we must vote on the amount of increase needed in town funding for our budget needs and also vote if necessary to override the tax cap. Maureen will get more info on the new mandatory Trustee training. It will be online.

New Business: MHLS Board members have requested a visit to one of our board meetings. They will be very welcome to do so. Annual report approved on a motion by Ellen 2nd by

Stephanie and passed. Our standing library policies must be reviewed with necessary updates every 5 years. Maureen will be going over them and bringing them to the board for the necessary votes at upcoming meetings. It was determined that if we do them all now the timeline will be the same for all of them for future updates. One new policy for service animals is in place. Discussion on need for another employee to be hired by the summer. Library is still waiting for information on the grant from the Tannersville DRI project.

Next Meeting : Tuesday March 21, 2023 at 5pm

Meeting adjourned at 6:30

Respectfully Submitted

Ellen Manfredi Secretary