

Mountain Top Library

Regular Meeting

February 20 2024

Meeting called to order at 5pm. Present were Susan Kleinfelder, Bev Femi, Ellen Manfredi, Leslie Merlin, Cathy Wade and Jaki Elmo-Emel, library director. Minutes approved on a motion made by Leslie, 2nd by Bev and passed.

Treasurer's Report: full report is attached. Balance in operating as of today is \$15,017. Money from the Town is due soon. Mortgage balance is down to \$39,110.

Director's Report: full report is attached. Another busy month for our new director. Annual Report is complete and approved on a motion made by Cathy, 2nd by Ellen and passed. Jaki submitted paperwork to the FCC for a reduced rate for internet costs which will be pending approval. She is also working on funding for a full range of programs. Board consensus was that we not open after hours for CofC meetings unless it is only every year or so. Multiple clubs and groups are meeting at the library during our regular hours.

Friends Report: combined EBay and in house book sales to date for their fiscal year is \$4979 and we will likely top \$5000 by the end of February. A Brunch/Silent Auction is planned at the library for the end of June. Friends current check book balance is \$13,246. Jaki will compile a 'wish list' for the Friends to contribute to. They just paid \$600 towards the quarterly MHLS fees.

Old Business: Trustees who have not completed the required 2 hour training will be notified by Jaki

New Business: we now need a Trustee Education Policy due to the required 2 hours of annual training for library trustees. There is a grace period until end of March, but those trustees who have not completed the training for 2023 will be considered as having resigned. Unfortunately this is a NYS Education law and we cannot bypass it. If you have any questions contact Jaki and she will walk you through the easiest possible way to accomplish this. A copy of the policy is attached and was accepted on a motion made by Cathy, 2nd by Ellen and passed. The DRI contract will need to be signed again when we receive the revised contract. Cathy said to be aware that it would take 6-8 weeks for a bridge loan from the BOGC to cover bills until we are reimbursed. On a motion made by Cathy, 2nd by Leslie we agree to have our Board President and Director sign the updated Memo of Understanding with MHLS. Basically that is an agreement that we cooperate with them and abide by the rules for being a system library.

Next Meeting is Tuesday March 19 2024 at 5pm

Meeting adjourned at 6:10 on a motion made by Bev, 2nd by Cathy and passed.

Respectfully Submitted, Ellen Manfredi, secretary